

Aldersgate United Methodist Church Music Director (Part time)

Job Description

The Music Director is responsible for the development and promotion of the music program at Aldersgate United Methodist Church. The Music Director will serve as the primary administrator of the music program including responsibilities for planning, organizing, conducting and evaluating a comprehensive program.

The Music Director shall provide a variety in types of music presented, with contemporary music blended with traditional hymns. The purposes of this position are to facilitate an atmosphere in which God is worshiped and glorified, and to provide direction, oversight and coordination of musical and artistic elements of worship.

Essential Functions

The following is a general list of the basic duties of the Music Director:

- Lead the congregation in worship and singing during Sunday Church services (currently 2 services at 8:45 and 11:00am).
- Lead the congregation in worship and singing during special services including, but not limited to: special Wednesday evening services, seasonal services.
- To be the point person for weddings and funerals.
- Work with the Senior Pastor to select and coordinate congregational songs with sermon topics and seasonal themes.
- Conduct the Chancel Choir, including evening practices as needed to provide meaningful worship music which complements the worship service.
- Recruit, assemble, organize and support other musical groups such as the Handbell Choir, Youth Choir, Children's Choir and Praise Band. This includes equipping/training lay leaders and volunteers to lead/assist with these choirs.
- Recruit, train and equip singers and musicians for participation in worship services
- Responsible for planning all rehearsals and communicating these needs to the pianist/organist.
- Provide necessary information, on a weekly basis, on musical selections, etc., to the church secretary for inclusion in the church bulletin
- Participate in the life and activities of Aldersgate United Methodist Church.
- Other duties as assigned by the Senior Pastor or the Pastor's designee.

Job Requirements

The Music Director must:

- Possess a strong musical background and training, with the experience and ability to read music in order to lead the congregation in varied styles of musical worship.
- Possess effective communication skills-both oral and written.
- Possess the interpersonal skills needed to relate to a diverse group of people such as staff, musicians and members.
- Demonstrate good time management skills by being on time for practices, performances and church services.
- Demonstrate strong leadership and organization skills.
- Make arrangements for guest musicians when unable to perform duties as described during services or practices.